MFA Advisory Stage Check Sheet

Used together with the *MFA Program Description and Guidelines*, available on the Department of Art Graduate Programs website, this check sheet will guide you through the steps of the advisory stage of the MFA program.

> Student Name: ____________________________________________

**As Soon as You are Admitted to the MFA Program**

- Visit the website for Graduate Programs in the Department of Art and become familiar with ALL the information, documents, and forms in this section, particularly the *MFA Program Descriptions and Guidelines*. [art.boisestate.edu/gradprogram/](http://art.boisestate.edu/gradprogram/)
- Acquire a copy of the most recent *Boise State University Graduate Catalog* (this should be the year you begin the program) available online at [graduatecatalog.boisestate.edu](http://graduatecatalog.boisestate.edu) or at the Graduate College office.

**Courses Recommended for the First Semester**

- ART 576 Studio Practices (3–6 credits)
- ART 575 Graduate Seminar (3 credits)
- ART 580 Selected Topics (3–6 credits)
  
  Note: You will need permission numbers to enroll in all Graduate classes – available from the faculty member teaching the classes.

**During the First Week of Class (and every semester thereafter)**

- Contact all Graduate faculty with whom you are registered for ART 575, 577, 596 or 580 to arrange a schedule for meeting throughout the semester.

**At least 3 Weeks Prior to Every Advisory Stage Critique**

- Re-read section on Advisory Critiques in the *MFA Program Descriptions and Guidelines* and be sure you understand what criteria will be used to evaluate your work during the critique, as well as what is required in the artist statement you write.
  
  Note: Two critiques are held every semester: one midterm and one during finals week.
- Submit a copy of your artist statement a week before the critique.

**At the Beginning of the Second Semester**

- Submit *MFA Program Development Form* to Graduate Program Director. [art.boisestate.edu/gradprogram/forms/](http://art.boisestate.edu/gradprogram/forms/)

**If you have Provisional Status, as soon as you have completed provisional coursework**

- The Graduate Program Director will notify you (and the Graduate Dean) of the Graduate Faculty’s decision to approve or not approve your Regular status after you have completed 12 credits, including all undergraduate provisional courses and graduate courses.

**When applying for the Advisory Review**

- Submit *Request for Advisory Review* form to the Graduate Director at least three weeks before the review.
- Write a 3–5 page essay and circulate it to the faculty 2 weeks before the Advisory Review. Review the *MFA Program Description and Guidelines* for requirements.
  
  Note: The Advisory Review may be attempted no more than twice.

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